



GIVING TO ST MILDRED'S

*All that we have is God's
and the most we can do
is give back to him
what is his in the first place*

There are a variety of ways in which people channel their giving through St. Mildred's and the following practical information may be helpful as you seek to share in the privilege:

ST MILDRED'S OFFERING SCHEME (SMOS) is designed to assist both givers and the church. Members of the congregation pledge to give an amount to St. Mildred's as regular income for the Church. It is suggested that you complete the attached **GIVING PLEDGE FORM**. Please read the form carefully. A pledge may be altered or cancelled at any time and has no legal status. **There are two sections...**

1. THE PLEDGE

This provides us with a record of the method you intend to use for giving, your name and address, and the amount and frequency that you are intending to give. These details will only be known by me as Committed Giving Secretary and on rare occasions, the Church Treasurer. There are three options:

- **BANKER'S STANDING ORDER** This method involves you in least activity. If you have a current account, this instructs your bank/building society to pay to the church a regular amount. Please complete the form attached following the instructions shown. Standing Orders can only be altered or cancelled by your instructions.
- **SMOS ENVELOPE** If you tick this, I will provide these for you. (See additional notes below)
- **OCCASIONAL CASH OR CHEQUE PAYMENTS** This is entirely up to you, but must be enclosed in a sealed envelope bearing your name (inside or outside) to allow us to reclaim income tax if you have requested us to.

2. THE TAX RECLAIM REQUEST

Please tick the YES box if you can confirm that you are a UK income tax payer and that you have understood the box headed Important.. This has the advantage that the Inland Revenue will pay back to charities (i.e. St Mildred's) the tax you have paid on the income you give. This means that if you give 78p then the church ends up with a total of £1. (This is at the current rate of tax). If you say NO (or leave both blank) we will treat all your giving from you as exempt from the tax reclaim part of the SMOS scheme until you advise otherwise. **You can ask to become exempt at any time if your taxation status alters.**

THE SMOS ENVELOPE SCHEME ... This uses numbered and dated envelopes to help you to give cash or cheques, weekly or monthly. We will record your giving and can then tell you your total at the end of the year. The numbers avoid the use of names and only the Treasurer and I will know the confidential information of who the giver is.

OTHER GIVING (*If you feel that a pledge is not appropriate*) ... Where the giving is made as a single or occasional amount (by cash or cheque) the church can still reclaim the tax, provided you have already currently advised us you wish to be included in that part of the SMOS scheme (or do so during the current tax year). If in doubt please complete the **GIFT AID DECLARATION** attached. Your gift should be enclosed in an envelope bearing your name (or giver number if already in the envelope scheme). It is our practice that all giving is unconditional, however single payment gifts can be suggested towards the meeting of particular needs or to organisations we regularly support.

CHARITIES AID FOUNDATION Giving to the church via this organisation is easy and can be set up to pay a regular amount including income tax recovered by them.

I am available after most morning services to answer any questions you may have, and forms (including instructions) are attached and also available from Janet Lynch (Hon Treasurer).

CHRIS COUTTS
GIVING GUIDANCE
Tel: 0208 698 8495

GIVING PLEDGE FORM

It is our privilege to give money and time in support of Christ's Ministry through the Church and therefore I pledge to make regular and planned giving by membership of the **ST MILDRED'S OFFERING SCHEME.**

I understand that I am free to alter or cancel my pledge at any time.

I pledge to give £ _____ each week / month / quarter / year / this payment

I wish to / currently give by:

Bankers Standing Order []

SMOS envelope Number _____ []

Occasional cash or cheque payment []

Signature _____

Date _____

Full name _____

Address _____

_____ Post Code _____

Please reclaim the tax paid on my donation(s)
yes [] no []

A) All donations and giving made on or after _____ OR

B) The donation(s) made on or during _____ only

NOTES FOR DONOR

This must be from your own or a joint account. Please complete the appropriate form to commence or alter.

The number is needed so records can be verified.

These must be in a sealed envelope bearing your name

YOUR SIGNATURE

YOUR FULL NAME

YOUR ADDRESS

Your instruction to us to claim back the tax you have paid on your income subsequently donated to us

*Enter a date in either (A) or (B)
(A) will include all giving from the entered date (preferably 6th April 2000)*

The date your donation was made or a restricted range of dates that you wish this declaration to apply to. This may be useful if your payment of tax may vary from year to year.

IMPORTANT:-

Inland Revenue requirements are that the donor must pay an amount of income tax or capital gains tax equal to the amount of tax St. Mildred's Church reclaims on your donation(s).

In tax year 2000/2001 this equals 28p for every £1.00 you give.

Remember to notify St.Mildred's Church should you consider the above may no longer be accurate.

Please be clear in your understanding of the above. If you have any uncertainty please discuss with us or an advisor.

BANKER'S ORDER

TO _____

of _____

PLEASE PAY

Midland Bank plc (SORT CODE 40-04-15)
LEWISHAM BRANCH
85 Lewisham High Street
LONDON SE13 6BE

for the account of
PCC OF ST MILDRED'S CHURCH (No. 51173723)

the sum of £ _____ (_____)

on _____

and alike sum on the same day in each succeeding

Month / Quarter / Year

until further notice from me in writing

AND DEBIT MY ACCOUNT (No. _____)

with each payment made.

Further, with effect from the above date, this Order cancels my/our existing Banker's Order in favour of the said Church.

Signature _____

Date _____

Full name _____

Address _____

_____ Post Code _____

NOTES FOR DONOR

NAME OF YOUR BANK OR

BUILDING SOCIETY and its

FULL BRANCH ADDRESS

THE AMOUNT TO BE PAID
in figures (and in words)

DATE OF FIRST PAYMENT

N.B. Have you signed a
replacement / new Covenant Form?
YES / NO

DELETE those not applicable

YOUR ACCOUNT NUMBER

(delete if not applicable)

YOUR SIGNATURE

YOUR FULL NAME

YOUR ADDRESS

Please complete this form in BLOCK LETTERS and then return it to the Honorary Treasurer or Giving Secretary, St. Mildred's PCC, who will then forward it to your Bank after recording details of your intended payments.

GIFT AID DECLARATION

NOTES FOR DONOR

This Declaration, made by the undersigned, shall apply to donation(s) made by them, to **ST MILDRED'S CHURCH** being either:-

A) All donations and giving made on or after _____ or

B) The donation(s) made on or during _____ only

Please reclaim the tax paid on my donation.

Enter a date in either (A) or (B)

(A) will include all giving from the entered date (preferably 6th April 2000)

The date your donation was made or a restricted range of dates that you wish this declaration to apply to. This may be useful if your payment of tax may vary from year to year.

Your instruction to us to claim back the tax you have paid on your income subsequently donated to us

IMPORTANT:-

Inland Revenue requirements are that the donor must pay an amount of income tax or capital gains tax equal to the amount of tax St. Mildred's Church reclaims on your donations.

In tax year 2000/2001 this equals 28p for every £1.00 you give.

I currently give by: Bankers Standing Order []

SMOS envelope Number _____ []

Occasional cash or cheque payment []

Signature _____

Date _____

Full name _____

Address _____

Post Code _____

Please be clear in your understanding of the above. If you have any uncertainty please discuss with us or an advisor.

This must be from your own or a joint account.

The number is needed so records can be verified.

These must be in a sealed envelope bearing your name.

YOUR SIGNATURE

YOUR FULL NAME

YOUR ADDRESS

Please complete this form in BLOCK LETTERS and then return it to the Honorary Treasurer or Giving Secretary, St. Mildred's PCC, who will then reclaim tax as appropriate.