



GIVING TO ST MILDRED'S

*All that we have is God's and the most we can do
is give back to him what is his in the first place*

There are a variety of ways in which people channel their giving through St. Mildred's and the following practical information may be helpful as you seek to share in the privilege:

ST MILDRED'S OFFERING SCHEME (SMOS) is designed to assist both givers and the church. Members of the congregation pledge to give an amount to St. Mildred's as regular income for the Church. It is suggested that you complete the attached **GIVING PLEDGE FORM**. Please read the form carefully. A pledge may be altered or cancelled at any time and has no legal status. **There are two sections...**

1. THE PLEDGE:

This provides us with a record of the method you intend to use for giving, your name and address, and the amount and frequency that you are intending to give. These details will only be known by me as Committed Giving Secretary and on rare occasions, the Church Treasurer. There are three options:

- **BANKER'S STANDING ORDER** This method involves you in least activity. If you have a current account, this instructs your bank/building society to pay to the church a regular amount. Please complete the form attached following the instructions shown. Standing Orders can only be altered or cancelled by your instructions.
- **SMOS ENVELOPE** If you tick this, I will provide these for you. (See additional notes below)
- **OCCASIONAL CASH OR CHEQUE PAYMENTS** This is entirely up to you, but must be enclosed in a sealed envelope bearing your name (inside or outside) to allow us to reclaim income tax if you have requested us to.

2. THE TAX RECLAIM REQUEST

Please tick the YES box if you can confirm that you are a UK income tax payer and that you have understood the box headed Important.. This has the advantage that the Inland Revenue will pay back to charities (i.e. St Mildred's) the tax you have paid on the income you give. This means that if you give £1.00 then the church ends up with a total of £1.28. (This is at the current rate of tax). If you say NO (or leave both blank) we will treat all your giving from you as exempt from the tax reclaim part of the SMOS scheme until you advise otherwise. **You can ask to become exempt at any time if your taxation status alters.**

THE SMOS ENVELOPE SCHEME ... This uses numbered and dated envelopes to help you to give cash or cheques, weekly or monthly. We will record your giving and can then tell you your total at the end of the year. The numbers avoid the use of names and only the Treasurer and I will know the confidential information of who the giver is.

OTHER GIVING (if you feel that a pledge is not appropriate) ... Where the giving is made as a single or occasional amount (by cash or cheque) the church can still reclaim the tax, provided you have already currently advised us you wish to be included in that part of the SMOS scheme (or do so during the current tax year). If in doubt please complete the GIVING PLEDGE AND GIFT AID DECLARATION attached. Your gift should be enclosed in an envelope bearing your name (or giver number if already in the

envelope scheme). It is our practice that all giving is unconditional, however single payment suggested towards the meeting of particular needs.



THERE ARE OTHER WAYS OF GIVING ... For information about payroll giving or Share Giving, please see the Church of England website at www.cofe.anglican.org/info/funding/giftaid.html. Regular, tax-efficient giving can also be directed to St Mildred's through the Charities Aid Foundation - see www.cafonline.org. We have benefited enormously over recent years through some very generous legacies. For information and advice about legacy giving to St Mildred's, please go to <http://www.churchlegacy.org.uk>

I am available after most morning services to answer any questions you may have, and forms (including instructions) are attached and also available from Janet Lynch (Hon Treasurer).

CHRIS COUTTS, Giving Secretary
Tel: 0208 698 8495

GIVING PLEDGE FORM AND GIFT AID DECLARATION



It is our privilege to give money and time in support of Christ's Ministry through the Church and therefore I pledge to make regular and planned giving by membership of the **ST. MILDRED'S OFFERING SCHEME**.

I understand that I am free to alter or cancel my pledge at any time.

I pledge to give £_____ each week/month/quarter/year/this payment.

I currently give by:

- Bankers Standing Order []
- SMOS Envelope Number []
- Occasional cash/cheque payment []

Signature _____

Date _____

Full Name _____

Address _____

Post Code _____

Please reclaim the tax paid on my donation(s)

yes [] no []

A) All donations and giving made on or after _____ or

B) The donation(s) made on or during _____ only.

This must be from your own or a joint account. Please complete the appropriate form to commence or alter.

The number is needed so records can be verified.

These must be in a sealed envelope bearing your name.

DONOR'S SIGNATURE

DONOR'S FULL NAME

DONOR'S ADDRESS

Your instruction to us to claim back the tax you have paid on your income subsequently donated to us.

Enter a date in either A or B

A will include all giving from the entered date (preferably 6th April 2000)

The date your donation was made or a restricted range of dates that you wish this declaration to apply to. This may be useful if your payment of tax may vary from year to year.

IMPORTANT:

Inland Revenue requirements are that the donor must pay an amount of income tax or capital gains tax equal to the amount of tax St. Mildred's Church reclaims on your donation(s). Currently this equals 28p for every £1.00 you give.

Remember to notify St. Mildred's Church should you consider the above may no longer be accurate. Please be clear in the understanding of the above. If you have any uncertainty please discuss with us or an advisor. Thank you.

BANKER'S ORDER

Please complete the form in BLOCK CAPITALS and then return it to the Honorary Treasurer or Giving Secretary, St. Mildred's PCC, who will then forward it to your Bank after recording details of your intended payments. Thank you.



BANKER'S ORDER

TO: _____

of: _____

PLEASE PAY:

Midland Bank PLC (Sort Code 40-04-15)

**LEWISHAM BRANCH
85 Lewisham High Street
LONDON
SE13 6BE**

for the account of:

PCC OF ST. MILDRED'S CHURCH (No. 51173723)

the sum of £ _____ (_____)

on _____

and alike sum of the same day in each succeeding
Month / Quarter / Year

until further notice from me in writing

AND DEBIT MY ACCOUNT (No. _____)

with each payment made.

Further, with effect from the above date, this Order cancels my/our existing Banker's Order in favour of the said Church.

Signature _____

Date _____

Full Name _____

Address _____

Post Code _____

NOTES FOR DONOR

NAME OF YOUR BANK OR BUILDING SOCIETY

THE FULL BRANCH ADDRESS

THE AMOUNT TO BE PAID IN FIGURES (AND WORDS)

DATE OF FIRST PAYMENT

N.B. Have you signed a replacement/new Covenant Form? YES / NO

DELETE THOSE NOT APPLICABLE

DONOR'S ACCOUNT NUMBER

DELETE IF NOT APPLICABLE

DONOR'S SIGNATURE

DONOR'S FULL NAME

DONOR'S ADDRESS